

BERGEN COMMUNITY COLLEGE
400 PARAMUS ROAD
PARAMUS, NJ 07652
Request for Bids
For
Moving Partition Door Resurfacing and Refinishing

PUBLIC BID NO. P-2368

NOTICE TO BIDDERS

PUBLIC NOTICE is hereby given that **SEALED BIDS for Moving Partition Door Resurfacing and Refinishing** will be received at the Office of the Director of Purchasing and Services, Bergen Community College, Pitkin Education Center, 400 Paramus Road, Paramus, New Jersey until **11:00 a.m.** local time, **Thursday, September 29th, 2022 in Room A-231** at which time they will be publicly opened and read aloud.

A complete set of Bid Specifications may be obtained by registering on the Bergen Community College website at <http://www.bergen.edu/community/purchasing/current-vendor-opportunities>. A **PRE-BID CONFERENCE will be held in Room #A-231 on Friday, September 9, 2022, at 2:00 p.m.**, Pitkin Building 400 Paramus Road, Paramus, New Jersey. **ATTENDANCE IS STRONGLY RECCOMENDED**

Bid Bond: Bid security, in the amount of 10% of the bid, but not to exceed \$20,000.00, must accompany each bid that is submitted. At the option of the bidder, the bid security may be in the form of a certified check, cashier's check or Bid Bond payable to Bergen Community College. If a Bid Bond is submitted, it shall be in substantially the form set forth in Section C of the Request for Bids, Form 00600. The Bid Bond shall be obtained from a surety that is authorized to do business in the State of New Jersey, that satisfies the requirements set forth in N.J.S.A. 2A:44-143 a.(1)(b), and that is listed in the United States Treasury Department Circular 570. Such Bid Bond shall not contain any conditions to the obligations of the surety company issuing the Bid Bond. Bid Bonds signed by an Attorney-in-Fact shall be accompanied by an executed and certified Power-of-Attorney.

BIDDER IS REQUIRED TO COMPLY WITH THE REQUIREMENTS OF P.L. 1975 C. 127 (N.J.S.A. 10:5-31 *et seq.* AND N.J.A.C. 17:27-1 *et seq.*), AND BIDDER MUST SUBMIT A COPY OF ITS BUSINESS REGISTRATION CERTIFICATE ISSUED BY NEW JERSEY DEPARTMENT OF TREASURY PURSUANT TO P.L. 2004, C.57 (N.J.S.A. 52:32-44). ALL BUSINESS ORGANIZATIONS THAT CONDUCT BUSINESS WITH A NEW JERSEY GOVERNMENT AGENCY ARE REQUIRED TO BE REGISTERED WITH THE NEW JERSEY DEPARTMENT OF TREASURY. THEREFORE, BIDDER MUST SUBMIT THE BUSINESS REGISTRATION CERTIFICATE FOR ITSELF AND ITS SUBCONTRACTORS PRIOR TO THE AWARD OF A CONTRACT BY THE COLLEGE AS PROOF THAT, AT THE TIME OF THE BID, BIDDER AND ITS SUBCONTRACTORS WERE REGISTERED WITH THE NEW JERSEY DEPARTMENT OF TREASURY, DIVISION OF REVENUE. BIDDER MUST ALSO COMPLY WITH PUBLIC WORKS CONTRACTOR REGISTRATION ACT, P.L. 1999, CH. 238 (N.J.S.A. 34:11-56.48 *et seq.*), AND MUST SUBMIT PRIOR TO THE AWARD OF A CONTRACT A COPY OF ITS CURRENT CONTRACTOR REGISTRATION CERTIFICATE.

Bids must be made upon and in accordance with the forms provided in the Bid Documents. No bids will be received after the time and date specified above, and no bidder may withdraw its

bid within sixty (60) days after bid opening. The College reserves the right, pursuant to applicable law, to waive any informalities in the bid or to reject any or all bids.

Bid envelopes must be marked with "Bid No. P-2368" and indicate "Sealed Bid" in the lower left-hand corner.

DATE: September 1, 2022

For Bergen Community College:
S. Weise, Director Purchasing and Services

FOR INFORMATION ONLY, NOT AN OFFICIAL DOCUMENT

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1. DESCRIPTION OF GOODS AND/OR SERVICES. Bergen Community College (the "College") is soliciting bids for the following work at the Paramus Campus:

Moving Partition Door Resurfacing and Refinishing as needed and more particularly described by the Technical Specifications (Section E) and on the Bid Sheet (Form 00300 at Section C) of these Bid Documents.

2. BID SUBMISSION; DATE AND PLACE OF OPENING BIDS. Sealed bids for this solicitation will be received by the College at the Office of the Director of Purchasing and Services, Bergen Community College, 400 Paramus Road, Paramus New Jersey, **Room # A-231, until 11:00 a.m. local time, Thursday, September 29th, 2022.** At that time and place, the bids will be unsealed and the contents publicly announced. An **original and copy** of each bid shall be submitted in a sealed envelope marked in the lower left corner with the words: "Bid No. P-2368," and "Sealed Bid." The College and its staff shall be absolved of all responsibility for the premature opening of any bid not so marked. As to bids that are not hand-delivered to Room No. A-231, risk of non-delivery is the sole responsibility of the bidder.

3. PRE-BID CONFERENCE. A pre-bid conference will be held at 2:00 p.m. on **Friday, September 9, 2022**, in Room # A-231 at the College, 400 Paramus Road, Paramus, New Jersey. Attendance at the pre-bid conference is strongly recommended so that all bidders are fully familiar with the bid requirements and the worksite area.

4. QUESTIONS REGARDING BID SPECIFICATIONS. All questions related to Bid Specifications and requirements should be directed, in writing, to:

Kyle Carter
Senior Buyer
Bergen Community College
400 Paramus Road
Paramus, NJ 07652
Via email to purchasing@bergen.edu

The deadline to submit questions in writing to the above is noon Wednesday, September 14th, 2022 by 3:00pm