

BERGEN COMMUNITY COLLEGE
400 PARAMUS ROAD
PARAMUS, NJ 07652
Pressure Washing and Exterior Window Washing
PUBLIC BID NO. P-2365

Addendum #1

July 25, 2022

Please replace documents below with those pages from original bid package. Prevailing wages do apply but vendors are not required to have a Public Works Certificate.

NOTICE TO BIDDERS

PUBLIC NOTICE is hereby given that SEALED BIDS for **Pressure Washing and Exterior Window Washing** will be received at the Office of the Director of Purchasing and Services, Bergen Community College, Pitkin Education Center, 400 Paramus Road, Paramus, New Jersey until **11:00 a.m.** local time, **Wednesday, August 10th, 2022 in Room A-231** at which time they will be publicly opened and read aloud.

A complete set of Bid Documents may be obtained by registering on the College's website at <http://www.bergen.edu/community/purchasing/current-vendor-opportunities>.

Bid Bond: Bid security, in the amount of 10% of the bid, but not to exceed \$20,000.00, must accompany each bid that is submitted. At the option of the bidder, the bid security may be in the form of a certified check, cashier's check or Bid Bond payable to Bergen Community College. If a Bid Bond is submitted, it shall be in substantially the form set forth in Section C of the Request for Bids, Form 00600. The Bid Bond shall be obtained from a surety that is authorized to do business in the State of New Jersey, that satisfies the requirements set forth in N.J.S.A. 2A:44-143 a.(1)(b), and that is listed in the United States Treasury Department Circular 570. Such Bid Bond shall not contain any conditions to the obligations of the surety company issuing the Bid Bond. Bid Bonds signed by an Attorney-in-Fact shall be accompanied by an executed and certified Power-of-Attorney.

BIDDER IS REQUIRED TO COMPLY WITH THE REQUIREMENTS OF P.L. 1975 C. 127 (N.J.S.A. 10:5-31 et seq. AND N.J.A.C. 17:27-1 et seq.), AND BIDDER MUST SUBMIT A COPY OF ITS BUSINESS REGISTRATION CERTIFICATE ISSUED BY NEW JERSEY DEPARTMENT OF TREASURY PURSUANT TO P.L. 2004, C.57 (N.J.S.A. 52:32-44). ALL BUSINESS ORGANIZATIONS THAT CONDUCT BUSINESS WITH A NEW JERSEY GOVERNMENT AGENCY ARE REQUIRED TO BE REGISTERED WITH THE NEW JERSEY DEPARTMENT OF TREASURY. THEREFORE, BIDDER MUST SUBMIT THE BUSINESS REGISTRATION CERTIFICATE FOR ITSELF AND ITS SUBCONTRACTORS PRIOR TO THE AWARD OF A CONTRACT BY THE COLLEGE AS PROOF THAT, AT THE TIME OF THE BID, BIDDER AND ITS SUBCONTRACTORS WERE REGISTERED WITH THE NEW JERSEY DEPARTMENT OF TREASURY, DIVISION OF REVENUE. BIDDER MUST ALSO COMPLY WITH PUBLIC WORKS CONTRACTOR REGISTRATION ACT, P.L. 1999, CH. 238 (N.J.S.A. 34:11-56.48 et seq.), AND MUST SUBMIT PRIOR TO THE AWARD OF A CONTRACT A COPY OF ITS CURRENT CONTRACTOR REGISTRATION CERTIFICATE.

Bids must be made upon and in accordance with the forms provided in the Bid Documents. No bids will be received after the time and date specified above, and no bidder may withdraw its

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bid within sixty (60) days after bid opening. The College reserves the right, pursuant to applicable law, to waive any informalities in the bid or to reject any or all bids.

Bid envelopes must be marked with "Bid No. P-2365" and indicate "Sealed Bid" in the lower left-hand corner.

DATE: July 21, 2022

For Bergen Community College:
S. Weise, Director Purchasing and Services

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BID OPENING: Wednesday, August 10, 2022 at 11:00 a.m. Bergen Community College, Pitkin Education Center, **Room # A-231**, 400 Paramus Road, Paramus, New Jersey.

Bidders must submit the checked items below with their bid.

FORM		DESCRIPTION
00001	√	BIDDERS' CHECKLIST
00300	√	SIGNED BID SHEET
00400	√	OWNERSHIP DISCLOSURE STATEMENT
00410	√	NON-COLLUSION AFFIDAVIT
00430	√	COMPLIANCE WITH NJ PREVAILING WAGE
00600	√	FORM OF BID BOND
00810A	√	EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE FOR GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS
00810C	√	EQUAL EMPLOYMENT OPPORTUNITIES RESPONSE SHEET FOR GOODS AND SERVICES CONTRACTS
00820	√	AMERICANS WITH DISABILITIES ACT – RESPONSE SHEET
00830	√	ACKNOWLEDGMENT OF RECEIPT OF ADDENDA
00840	√	REFERENCE SHEET
00860		NJ PUBLIC WORKS CONTRACTOR REGISTRATION CERTIFICATE FOR CONTRACTOR AND ANY NAMED SUBCONTRACTORS (Not Applicable)
00870	√	BUSINESS REGISTRATION CERTIFICATE FOR CONTRACTOR AND ANY NAMED SUBCONTRACTORS
00880	√	SUSPENSION AND DEBARMENT CERTIFICATION
00890	√	DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN
00900	√	CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA AND BELARUS

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23. SUBCONTRACTORS. Any subcontractors to be employed in the work set forth in this bid must be listed by name and address, together with the portion of work to be performed by them. Approval by the College must be obtained for all subcontractors proposed. Subcontractors must submit proof of compliance with the New Jersey Business Registration Certificate Act, P.L. 2004, c.57 ~~and Public Works Contractor Registration Act.~~

24. BUSINESS REGISTRATION CERTIFICATE. Bidder's attention is directed to the provisions of N.J.S.A. 52:32-44, which requires registration with the New Jersey Department of Treasury, Division of Revenue as a condition to bidding on or engaging in a contract that is publicly bid. Bidders and their subcontractors of any tier must comply with the provisions of N.J.S.A. 52:32-44. Bidders shall submit a copy of their Business Registration Certificate ("BRC"), together with a copy of the BRC's for all listed subcontractors, prior to the award of a contract by the College, as set forth in Form 00870 of the Bid Forms/Submission Requirements at Section C hereof.

Bidder and all subcontractors required to be listed by the Bidder must be registered with the New Jersey Department of Treasury, Division of Revenue at the bid submission date.

25. PROMPT PAYMENT ACT – (N.J.S.A. 2A:30A-1 et seq.). The Prompt Payment Act provides, in part, as follows: "If a prime contractor has performed in accordance with the provisions of a contract with the owner and the billing for the work has been approved and certified by the owner or the owner's authorized approving agent, the owner shall pay the amount due to the prime contractor for each periodic payment, final payment or retainage monies not more than 30 calendar days after the billing date, which for a periodic billing, shall be the periodic billing date specified in the contract. The billing shall be deemed approved and certified 20 days after the owner receives it unless the owner provides, before the end of the 20-day period, a written statement of the amount withheld and the reason for withholding payment, except that in the case of a public or governmental entity that requires the entity's governing body to vote on authorizations for each periodic payment, final payment or retainage monies, the amount due may be approved and certified at the next scheduled public meeting of the entity's governing body, and paid during the entity's subsequent payment cycle, provided this exception has been defined in the Bid Documents."

As a public entity that requires the authorization of its governing body for periodic or final payments, and payments for change orders or release of retainage, the College hereby places bidders on notice that the College is not subject to the twenty (20) day period for the approval and certification of billings and, consistent with the Prompt Payment Act, in the event that the College is unable to obtain formal consideration and approval of any billing for work performed by the successful bidder as the basis for a periodic or final payment, or payments for change orders or retainage, within the thirty (30) day time period mandated by the Prompt Payment Act, the College shall place the billing for work performed on its next regularly scheduled meeting of its Board of Trustees and, should such billing for work performed be approved, pay the approved amount to the successful bidder during the College's subsequent payment cycle.

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SECTION C

BID FORMS/SUBMISSION REQUIREMENTS

1. Bidder's Checklist (Form 00001)
2. Specifications and Bid Sheet (Form 00300)
3. Ownership Disclosure Statement (Form 00400)
4. Non-Collusion Affidavit (Form 00410)
5. Compliance with NJ Prevailing Wage (Form 00430)
6. Form of Bid Bond (Form 00600)
7. Equal Employment Opportunity Language (Form 00810A)
8. EEO Response Sheet (Goods and Services) (Form 00810C)
9. Americans with Disabilities Act Response Sheet (Form 00820)
10. Acknowledgement of Receipt of Addenda (Form 00830)
11. Reference Sheet (Form 00840)
12. NJ Public Works Contractor Registration Certificate (Form 00860) **(Not Applicable)**
13. NJ Business Registration Certificate (Form 00870)
14. Suspension and Debarment Certificate (Form 00880)
15. Disclosure of Investment in Iran (Form 00890)
16. Certification of Non-Involvement in Prohibited Activities in Russia or Belarus Pursuant to P.L.2022, c.3 (Form00900)

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BIDDER'S NAME: _____

FORM 00001
BIDDERS' CHECKLIST

Bidders must submit the checked items below with their bids. Bidders must initial each checked item indicating that it has been submitted with the bid.

FORM		DESCRIPTION	Bidder's Initials
00001	√	BIDDERS' CHECKLIST	
00300	√	SIGNED BID SHEET	
00400	√	OWNERSHIP DISCLOSURE CERTIFICATION	
00410	√	NON-COLLUSION AFFIDAVIT	
00430	√	COMPLIANCE WITH NJ PREVAILING WAGE	
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00860		NJ PUBLIC WORKS CONTRACTOR REGISTRATION CERTIFICATE FOR CONTRACTOR AND ANY NAMED SUBCONTRACTORS (prior to the award of a contract by the College) (Not Applicable)	
00870	√	BUSINESS REGISTRATION CERTIFICATE FOR CONTRACTOR AND ANY NAMED SUBCONTRACTORS (prior to the award of a contract by the College)	
00880	√	SUSPENSION AND DEBARMENT CERTIFICATION	
00890	√	DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN	
00900	√	CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS PURSUANT TO P.L.2022, c.3	

BIDDER MUST SUBMIT THIS CHECKLIST WITH ITS BID

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BIDDER'S NAME: _____

FORM 00860
PUBLIC WORKS CONTRACTOR REGISTRATION ACT (DOES NOT APPLY)

Bidder must submit a photocopy of the New Jersey Public Works Contractor Registration Certificate for contractor and any named subcontractors prior to the award of a contract by the College.

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by the Contractor's operations, including, but not limited to, landscaping and any underground utilities located on any portion of the College property.

Section 8. Subcontractors. In addition to any other requirement of the Bid Documents, prior to starting work under this Agreement, Contractor shall furnish to the College the names and addresses of all subcontractors, together with the subcontractor's New Jersey Business Registration Certificate and ~~Public Works Contractor Registration Certificate~~ and materialmen and shall, upon the submittal of each requisition, furnish the amounts due or to become due to them, and to furnish, and cause subcontractors to furnish, upon request of the Contractor, such reports concerning wage scales, payrolls and otherwise as the College may require, and in a form requested by the College. The College shall require that all subcontractors and workmen be paid before making the final payment of all retained amounts to the Contractor. In the event that any subcontractor is to be changed, the College must be advised of such request to change, the reason for the change, which must be for reasons beyond the control of the Contractor, and shall have the right to approve or disapprove any such subcontractor. Should the College approve of any substitute subcontractor, the Contractor will submit to the College, before the subcontractor performs any work on the project, copies of the subcontractor's New Jersey Business Registration Certificate ~~and Public Works Contractor Registration Certificate.~~

Section 9. Indemnification. To the fullest extent permitted by law, the Contractor agrees to indemnify and save harmless the College, its Trustees, officers, directors, employees and agents against loss or expense for damages or injuries including but not limited to death at any time resulting therefrom, sustained by any person or persons arising out of or as a consequence of the performance of the Contracted Services whether such injuries to persons or damage to property are due or claimed to be due to any statutory violation or to any negligence of the

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Contractor, or any Subcontractors, their officers, directors, employees or agents.