

BERGEN COMMUNITY COLLEGE  
400 PARAMUS ROAD  
PARAMUS, NJ 07652

Request for Bids

For

WEST HALL and HEALTH PROFESSIONS BUILDING  
MEDIA SYSTEM TECH UPGRADE  
PUBLIC BID NO. P-2363

NOTICE TO BIDDERS

**PUBLIC NOTICE** is hereby given that SEALED BIDS for **WEST HALL and HEALTH PROFESSIONS BUILDING MEDIA SYSTEM TECH UPGRADE** will be received at the Office of the Director of Purchasing and Services, Bergen Community College (the "College"), Pitkin Education Center, 400 Paramus Road, Paramus, New Jersey until **11:00 a.m.** local time, **Wednesday, June 22, 2022, Room # A-231**, at which time they will be publicly opened and read aloud.

A complete set of Bid Documents may be obtained by registering on the College's website at <http://www.bergen.edu/community/purchasing/current-vendor-opportunities>. **A PRE-BID CONFERENCE will be held in Room # A-231 on Wednesday, June 1, 2022 at 2:00 p.m.**, Pitkin Building, 400 Paramus Road, Paramus, New Jersey. Attendance is STRONGLY RECOMMENDED.

**Bid Bond:** Bid security, in the amount of 10% of the bid but not to exceed \$20,000.00, must accompany each bid that is submitted. At the option of the bidder, the bid security may be in the form of a certified check, cashier's check or Bid Bond payable to Bergen Community College. If a Bid Bond is submitted, it shall be in substantially in the form set forth in Section C of the Request for Bids, Form 00600. The Bid Bond shall be obtained from a surety that is authorized to do business in the State of New Jersey, that satisfies the requirements set forth in N.J.S.A. 2A:44-143 a.(1)(b), and that is listed in the United States Treasury Department Circular 570. Such Bid Bond shall not contain any conditions to the obligations of the surety company issuing the Bid Bond. Bid Bonds signed by an Attorney-in-Fact shall be accompanied by an executed and certified Power-of-Attorney.

**Consent of Surety:** Bidders shall provide a certificate from a surety company, stating that the surety will provide a Performance Bond in the full amount of the contract price if Bidder is awarded a contract. If Bidder intends to submit a Performance Letter of Credit in lieu of a Performance Bond, Bidder shall provide a certificate from a bank or financial institution, as the case may be, stating that the bank or financial institution will provide a Performance Letter of Credit in the full amount of the contract price if the Bidder is awarded a contract. The certificate from the surety shall be in substantially the form set forth in Section C of the Request for Bids, Form 00610. The certificate from the surety, bank or financial institution, as the case may be, shall not contain any conditions to the obligation of the surety company, bank or financial institution.

BIDDER IS REQUIRED TO COMPLY WITH THE REQUIREMENTS OF N.J.S.A. 10:5-31 et seq. AND N.J.A.C. 17:27-1 et seq., AND MUST SUBMIT FORM NO. 00810C, "Equal Employment Opportunities Response Sheet for Construction Contracts" WITH ITS BID. BIDDER MUST ALSO COMPLY WITH PUBLIC WORKS CONTRACTOR REGISTRATION ACT, N.J.S.A.

34:11-56.48 et seq.), AND MUST SUBMIT PRIOR TO THE AWARD OF A CONTRACT BY THE COLLEGE A COPY OF ITS CURRENT PUBLIC WORKS CONTRACTOR REGISTRATION CERTIFICATE. BIDDER MUST ALSO SUBMIT A COPY OF ITS BUSINESS REGISTRATION CERTIFICATE ISSUED BY NEW JERSEY DEPARTMENT OF TREASURY PURSUANT TO N.J.S.A. 52:32-44. ALL BUSINESS ORGANIZATIONS THAT CONDUCT BUSINESS WITH A NEW JERSEY GOVERNMENT AGENCY ARE REQUIRED TO BE REGISTERED WITH THE NEW JERSEY DEPARTMENT OF TREASURY. THEREFORE, BIDDER MUST SUBMIT THE BUSINESS REGISTRATION CERTIFICATE FOR ITSELF AND ANY SUBCONTRACTORS PRIOR TO THE TIME THE COLLEGE AWARDS A CONTRACT AS PROOF THAT, AT THE TIME OF THE BID, BIDDER AND ANY SUBCONTRACTORS ARE REGISTERED WITH THE NEW JERSEY DEPARTMENT OF TREASURY, DIVISION OF REVENUE.

Bids must be made upon and in accordance with the forms provided in the Bid Documents. No bids will be received after the time and date specified above, and no bidder may withdraw its bid within sixty (60) days after bid opening.

The College reserves the right, pursuant to applicable law, to waive any informalities in the bids or to reject any or all bids.

Bid envelopes must be marked with "Bid No. P-2363" and indicate "Sealed Bid" in the lower left-hand corner.

DATE: May 20, 2022

For Bergen Community College:  
S. Weise, Director Purchasing and Services

**BERGEN COMMUNITY COLLEGE**  
**400 PARAMUS ROAD**  
**PARAMUS, NJ 07652**  
**Request for Bids**  
**For**  
**WEST HALL and HEALTH PROFESSIONS BUILDING**  
**MEDIA SYSTEM TECH UPGRADE**  
**PUBLIC BID NO. P-2363**

**1. DESCRIPTION OF WORK.** Bergen Community College (the "College") is soliciting bids for the purpose of life cycling nineteen (19) smart classrooms with existing interactive display systems and upgrade four (4) smart classrooms with existing interactive display systems to projection systems in the Health Professions Building, and to upgrade twelve (12) smart classrooms in West Hall in the designated rooms ("Work"). This paragraph 1 provides only a summary description of the Work; bidders are referred to the Technical Specifications herein for a complete description of the scope of the Work.

**2. BID SUBMISSION, DATE AND PLACE OF OPENING BIDS.** Sealed bids for this solicitation will be received by the College at the Office of the Director of Purchasing and Services at the College, 400 Paramus Road, Paramus New Jersey, Room # A-231 **until 11:00 A.M. AM local time on Wednesday, June 22, 2022.** At that time and place, the bids will be unsealed and the contents publicly announced. An **original and copy** of each bid shall be submitted in a sealed envelope marked in the lower left corner with the words: "Bid No. P-2363," and "Sealed Bid." The College and its staff shall be absolved of all responsibility for the premature opening of any bid not so marked. As to bids that are not hand delivered to Room # A-231, risk of non-delivery is the sole responsibility of the bidder.

**3. PRE-BID CONFERENCE.** A pre-bid conference will be held at 2:00 p.m. on **Wednesday, June 1, 2022**, in Room # A-231 at the College, 400 Paramus Road, Paramus, New Jersey. Attendance at the pre-bid conference is strongly recommended so that all bidders are fully familiar with the bid requirements and the worksite area.

**4. QUESTIONS REGARDING BID SPECIFICATIONS.** All questions related to Bid Specifications and requirements should be directed, in writing, via email [purchasing@bergen.edu](mailto:purchasing@bergen.edu) to:

Stephanie Weise, Director of Purchasing and Services  
Bergen Community College  
400 Paramus Road  
Paramus, New Jersey 07652

**The deadline to submit questions, in writing, to the above is noon on Wednesday, June 8, 2022.**