

**BERGEN COMMUNITY COLLEGE  
400 PARAMUS ROAD  
PARAMUS, NJ 07652**

**Request for Bids  
Animation Edit System  
PUBLIC BID NO. P-2305**

**NOTICE TO BIDDERS**

**PUBLIC NOTICE** is hereby given that SEALED BIDS for Animation Edit System, Public Bid No. P-2305, will be received at the Office of the Director of Purchasing and Services, Bergen Community College, Pitkin Education Center, 400 Paramus Road, Paramus, New Jersey 07652 until **11:30 AM., Tuesday, January 21, 2020, Room # A-231** at which time they will be publicly opened and read aloud.

A complete set of Bid Documents may be obtained by registering on our website at <http://services.bergen.edu/vendor-opportunities>. A PRE-BID CONFERENCE will be held in **TEC 102** Bergen Community College Technology Building 400 Paramus Road, Paramus NJ 07652, on **Monday, January 6, 2020 at 11:30 AM.** Attendance is STRONGLY RECOMMENDED.

BIDDER IS REQUIRED TO COMPLY WITH THE REQUIREMENTS OF N.J.S.A. 10:5-31 et seq. AND N.J.A.C. 17:27, AND MUST SUBMIT FORM NO. 00810C, "Equal Employment Opportunities Response Sheet for General Service Contracts" WITH ITS BID. ALL BUSINESS ORGANIZATIONS THAT CONDUCT BUSINESS WITH A NEW JERSEY GOVERNMENT AGENCY ARE REQUIRED TO BE REGISTERED WITH THE NEW JERSEY DEPARTMENT OF TREASURY. THEREFORE, BIDDER MUST ALSO SUBMIT THE BUSINESS REGISTRATION CERTIFICATE FOR ITSELF AND ANY SUBCONTRACTORS AT THE TIME OF BID SUBMISSION AS PROOF THAT, AT THE TIME OF THE BID, SUBCONTRACTOR AND BIDDER ARE REGISTERED WITH THE NEW JERSEY DEPARTMENT OF TREASURY, DIVISION OF REVENUE.

Bids must be made upon and in accordance with the forms provided in the Bid Documents. No bids will be received after the time and date specified above, and no bidder may withdraw its bid within sixty (60) days after bid opening.

Bergen Community College reserves the right, pursuant to applicable law, to waive any informalities in the bid or to reject any or all bids.

Bid envelopes must be marked with "Public Bid No. P-2305" and indicate "Sealed Bid" in the lower left-hand corner.

DATE: **December 20, 2019**

For Bergen Community College:  
B. Golden, Director Purchasing and Services

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**SECTION D**

**TECHNICAL SPECIFICATION FOR  
ANIMATION EDIT SYSTEM**

**Scope of Work**

This project will install a new Rendering Farm to replace the existing system located in two separate buildings at the Bergen Community College Campus. The awarded vendor must remove all existing equipment (see section IV. #6 of the technical specifications for details), then install the new systems as per the specifications listed below. There are three computer system components;

1. The animation Edit system. (Quantity 1) Located in the Technology Building in the Tec-102 Classroom Lab. This stand-alone computer will collect all the rendered frames and construct a timeline and ultimately produce the completed animation of the student projects. See section I. below for detailed specifications.
2. Render Nodes. (Quantity 10) Located in Pitkin Hall, Room B-116. These computers are specifically for rendering each frame of the animation projects. See section II below for detailed specifications.
3. The Render server. (Quantity 1) This computer will be located in the college's mainframe room (B-116) in Pitkin Hall. This will be installed in a rack system and will manage and store all the rendered frames (files) produced by the students. See section III. of the technical specifications for details.

The awarded vendor must have deep knowledge of all the hardware and existing peripherals (see section I. #14 and #15 of the technical specifications) to configure all the equipment. A one-year warranty and support contract (see section IV. of the technical specifications) is also included in this project.