

BERGEN COMMUNITY COLLEGE
400 PARAMUS ROAD
PARAMUS, NJ 07652
Request for Bids
TELEVISION STUDIO LIGHTING EQUIPMENT
PUBLIC BID NO. P-2304

NOTICE TO BIDDERS

PUBLIC NOTICE is hereby given that SEALED BIDS for TELEVISION STUDIO LIGHTING EQUIPMENT, Public Bid No. P-2304, will be received at the Office of the Director of Purchasing and Services, Bergen Community College (the "College"), Pitkin Education Center, 400 Paramus Road, Paramus, New Jersey 07652 until **11:30AM, Thursday, December 19, 2019, Room # B-214**, at which time they will be publicly opened and read aloud.

A complete set of Bid Documents may be obtained by registering on the College's website at <http://services.bergen.edu/vendor-opportunities>. A PRE-BID CONFERENCE will be held in Bergen Community College West Hall, 400 Paramus Road, Paramus NJ 07652, on **Monday, December 2, 2019 at 11:30AM in Room # W-120**. Attendance is STRONGLY RECOMMENDED.

Bid Bond: Bid security, in the amount of 10% of the bid, not to exceed twenty thousand dollars (\$20,000.00), must accompany each bid that is submitted. At the option of the bidder, the bid security may be in the form of a certified check, cashier's check or Bid Bond payable to Bergen Community College. If a Bid Bond is submitted, it shall be in substantially the form set forth in Section C of the Request for Bids, Form 00610. The Bid Bond shall be obtained from a surety company that is authorized to do business in the State of New Jersey, that satisfies the requirements set forth in N.J.S.A. 2A:44-143 a.(1)(b), and that is listed in the United States Treasury Department Circular 570. Such Bid Bond shall not contain any conditions to the obligations of the surety company issuing the Bid Bond. Bid Bonds signed by an Attorney-in-Fact shall be accompanied by an executed and certified Power-of-Attorney.

BIDDER IS REQUIRED TO COMPLY WITH THE REQUIREMENTS OF N.J.S.A. 10:5-31 et seq. AND N.J.A.C. 17:27-1 et seq., AND MUST SUBMIT FORM NO. 00810C, "Equal Employment Opportunities Response Sheet for Goods and Services Contracts" WITH ITS BID. BIDDER MUST SUBMIT A COPY OF ITS BUSINESS REGISTRATION CERTIFICATE ISSUED BY NEW JERSEY DEPARTMENT OF TREASURY PURSUANT TO N.J.S.A. 52:32-44. ALL BUSINESS ORGANIZATIONS THAT CONDUCT BUSINESS WITH A NEW JERSEY GOVERNMENT AGENCY ARE REQUIRED TO BE REGISTERED WITH THE NEW JERSEY DEPARTMENT OF TREASURY. THEREFORE, BIDDER MUST SUBMIT THE BUSINESS REGISTRATION CERTIFICATE FOR ITSELF AND ANY SUBCONTRACTORS AS PROOF THAT AT THE TIME OF THE BID, BIDDER AND ANY SUBCONTRACTORS ARE REGISTERED WITH THE NEW JERSEY DEPARTMENT OF TREASURY, DIVISION OF REVENUE.

Bids must be made upon and in accordance with the forms provided in the Bid Documents. No bids will be received after the time and date specified above, and no bidder may withdraw its bid within sixty (60) days after bid opening.

**BERGEN COMMUNITY COLLEGE
400 PARAMUS ROAD
PARAMUS, NJ 07652
Request for Bids
TELEVISION STUDIO LIGHTING EQUIPMENT
PUBLIC BID NO. P-2304**

The College reserves the right, pursuant to applicable law, to waive any informalities in the bid or to reject any or all bids.

Bid envelopes must be marked with "Public Bid No. P-2304" and indicate "Sealed Bid for TELEVISION STUDIO LIGHTING EQUIPMENT" in the lower left-hand corner.

DATE: November 25, 2019

For Bergen Community College:
B. Golden, Director Purchasing and Services

FOR INFORMATION ONLY, NOT AN OFFICIAL DOCUMENT

**BERGEN COMMUNITY COLLEGE
400 PARAMUS ROAD
PARAMUS, NJ 07652
Request for Bids
TELEVISION STUDIO LIGHTING EQUIPMENT
PUBLIC BID NO. P-2304**

Scope of Work

The purpose of this project is to add to and upgrade the existing ETC brand lighting dimmer and control system for the purposes of lighting an existing studio set.

The successful bidder is responsible for the delivery, installation and integration of the equipment and will be responsible for providing full documentation of the work including any wiring diagrams and any addendums to the existing dimmer system. All design and programming in this project is the sole property of Bergen Community College.

All work should be done by a technician trained and experienced with ETC lighting systems and factory trained as an installer. Must ensure proper DMX connectivity and functionality with new control console. All data terminations and wiring connectors and adaptors are the responsibility of the installer/integrator.

Installation and integration will include updating the existing dimmer rack and energizing the system. All lighting fixtures must be prepared, hung to the lighting grid and focused to the studio set. Preparation of fixtures includes DMX connectivity and power connection to the existing connector strips on the lighting grid via Stage Pin Male connectors as well as all rigging hardware and safety cables.

The successful bidder shall be responsible for providing any and all ancillary and proprietary materials necessary in order to provide full intended functionality of the lighting fixtures and control system (connectors, screws, cabling).

New fixtures and control system should be fully tested and commissioned to confirm functionality including the setting of DMX addresses for all fixtures and verifying control from the console.

After successful system integration and testing, console and control training must be provided for BCC studio staff along with all documentation of the system. Training should be conducted onsite for no more than 8 hours.

**BERGEN COMMUNITY COLLEGE
400 PARAMUS ROAD
PARAMUS, NJ 07652
Request for Bids
TELEVISION STUDIO LIGHTING EQUIPMENT
PUBLIC BID NO. P-2304**

DELIVERY: Delivered to and assembled in West Hall Studio A. A truck with a lift gate will be required for delivery. The location does not have a delivery dock.

FOR INFORMATION ONLY, NOT AN OFFICIAL DOCUMENT